

## ZEP Finance Supporting Document Checklist

Documents for Initial Assessment	Person 1	Person 2
ZEP Online fact find completed		
ZEP PDF Financial Assessment form completed		
Transaction Account (last 30 days showing salary and expenses)		
<b>PAYG (Employees)</b>		
2 x most recent payslips		
<b>Self Employed</b>		
2015 - Personal, Trust, Company Tax returns		
2014 - Personal, Trust, Company Tax returns		
2015 - Financial statements		
Documents for Loan Application	Person 1	Person 2
Drivers Licence (current expiry)		
Passport or Birth Certificate		
Loan Application Form Signed		
ZEP Credit Quote - signed		
ZEP Credit Proposal Document - Signed		
<b>Bank Statements</b>		
Savings Statement (Most recent original statement)		
Online Banking Screenshot (showing all current balances)		
3 months of savings transactions (Lenders Mortgage Insurance Loans only)		
<b>Loans / Credit Cards</b>		
Credit Card Statement (Most recent original statement)		
Home Loan statement (Most recent original statement)		
Personal and OTHER Loan statement (Most recent original statement)		
<b>PAYG (Employees)</b>		
2 x most recent consecutive payslips		
All Group Certificate/s last financial year		
<b>Self Employed</b>		
Personal Tax Return 2014		
Personal Tax Return 2015		
Notice of assessment 2015		
Business Tax Return 2014		
Business Tax Return 2015		
Business Financials 2015		
Trust Tax Return 2014		
Trust Tax Return 2015		
<b>Existing Property Details</b>		
Latest Rental Statement (For each property within the last 4 weeks)		
Rates Notice all properties (front page only)		
<b>Purchases</b>		
Contract of sale (fully signed)		
Rental appraisal (for investment purchases)		
<b>Refinances - Home Loan</b>		
Last original home loan statement		
6 month transaction list (must be the latest 6 months)		
<b>Refinances - Other loans/credit cards</b>		
Last 3 months of credit card statements (All cards getting refinanced)		
Last 3 months of personal loan statements		